

first intuition*

where people count



**AAT Training with First
Intuition - Level 3
Extended Assistant
Accountant**

AAT Level 3 - Assistant Accountant

Q2022 Syllabus

*These dates may be subject to change

aate | Approved

Impact Skills Programme

(In-centre skills & behaviours training)

Introduction to Learning

5th Jan 2026

Introduction to Financial Accounting Part 1*

7, 14, 21, 28 Jan 2026 Virtual Classroom

Introduction to Financial Accounting Part 2*

4, 11, 18 Mar 2026 Virtual Classroom

Tax Processes for Business

24 Apr, 1, 8 May 2026

Business Awareness

25 Jun, 2, 9, 16 Jul 2026

Management Accounting Techniques

14, 21, 28 Sep, 5, 12, 19 Oct 2026

Financial Accounting: Preparing Financial Statements

Feb 2027*

Synoptic

Jun 2027*

Effective Communication

Business and Commercial Awareness

Team Working and Collaboration

Leading Yourself

Problem Solving

Change Management

Managing Professional Relationships

Excel

Digital Skills

The Level 3 Extended Assistant Accountant Apprenticeship programme will start in January 2026 and run as an 18-month programme. If you would like to register interest for a place on this programme please contact sheffield@fi.co.uk or call 01134677770. The AAT Diploma in Accounting (Level 3) can also be studied on a commercial basis. Contact us to find out more.

*Introduction to Financial Accounting exams sit outside the funding band.



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**AAT Training with First
Intuition - Level 3
Assistant Accountant**

AAT Level 3 - Assistant Accountant

Q2022 Syllabus

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Introduction to Learning

5th Jan 2026



Tax Processes for Business

8, 15, 22 Jan 2026



Financial Accounting: Preparing Financial Statements

9, 11, 16, 18, 30 Mar, 1, 7, 9 Apr 2026



Business Awareness

25 Jun, 2, 9, 16 Jul 2026



Management Accounting Techniques

14, 21, 28 Sep, 5, 12, 19 Oct 2026



Synoptic

Feb 2027*

*Exact dates to be given on request

aat | Approved

Impact Skills Programme

(In-centre skills & behaviours training)

Effective Communication

Business and Commercial Awareness

Team Working and Collaboration

Leading Yourself

Problem Solving

Change Management

Managing Professional Relationships

Excel

Digital Skills

The Level 3 Assistant Accountant Apprenticeship programme will start in January 2026 and run as a 14-month programme. If you would like to register your interest for a place on this programme please contact Sheffield@fi.co.uk or call 0113 467 7770. The AAT Diploma in Accounting (Level 3) can also be studied on a commercial basis. Contact us to find out more.



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**AAT Training with First
Intuition - Level 4 Professional
Accounting Technician**

AAT Level 4 - Professional Accounting Technician

Q2022 Syllabus *These dates may be subject to change

aat | Approved

Introduction to Learning
6th Jan 2026



Drafting and Interpreting Financial Statements
16, 23, 30 Jan, 6, 13, 20 Feb 2026



Applied Management Accounting
9, 11, 16, 18, 30 Mar, 1, 7, 9 Apr 2026



Personal Tax
4, 11, 18 Aug, 2 Sep 2026



Business Tax
6, 13, 20, 27 Oct 2026



Audit & Assurance*
12, 19, 26 Nov, 3 Dec 2026



Synoptic
Feb 2027*

Impact Skills Programme (In-centre skills & behaviours training)

Project Management
(Festival)

Teams and Problem-Solving
(Restaurant)

Leadership & Management

Focus on Risk

Big Data

The Level 4 Assistant Accountant Apprenticeship programme will start in January 2026 and run as a 15-month programme. If you would like to register your interest for a place on this programme please contact Sheffield@fi.co.uk or call 0113 467 7770. The AAT Diploma in Accounting (Level 4) can also be studied on a commercial basis. Contact us to find out more.

***Audit and Assurance is not included within the funding band and would need to be paid for commercially.**

*Exact dates to be given on request

