

AAT Level 3 - Assistant Accountant

Q2022 Syllabus

*These dates may be subject to change



Introduction to Learning 25th November 2025

Introduction to Financial Accounting Part 1 7, 14, 21, 28 January 2026 - Virtual Classroom

Introduction to Financial Accounting Part 2 4, 11, 18 March 2026 - Virtual Classroom

> **Tax Processes for Business** 8, 15, 22 April 2026

> > **Business Awareness** July 2026*

Management Accounting Techniques October 2026*

Financial Accounting: Preparing Financial **Statements January 2027***

> **Synoptic** June 2027*

Impact Skills Programme

(In-centre skills & behaviours training)

Business and Commercial Effective Communication Awareness Teamworking and Leading Yourself Collaboration Problem Solving Change Management Managing Professional Excel Relationships **Digital Skills**

The Level 3 Extended Assistant Accountant Apprenticeship programme will start in November 2025 and run as an 18-month programme. If you would like to register interest for a place on this programme please contact leeds@fi.co.uk or call 01134677770. The AAT Diploma in Accounting (Level 3) can also be studied on a commercial basis. Contact us to find out more.







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Introduction to Learning 25th November 2025

Tax Processes for Businesses 9, 16, 23 January 2026

Financial Accounting: Preparing Financial **Statements** 24, 26, 31 March, 2, 14, 16, 21, 23 April 2026

> **Business Awareness** July 2026*

Management Accounting Techniques October 2026*

> **Synoptic** February 2027*

*Exact dates to be given on request

Impact Skills Programme

(In-centre skills & behaviours training)

Effective Business and Communication **Commercial Awareness Team Working Leading Yourself** and Collaboration **Problem Solving Change Management Managing Professional Excel Relationships Digital Skills**

The Level 3 Assistant Accountant Apprenticeship programme will start in November 2025 and run as a 14-month programme. If you would like to register your interest for a place on this programme please contact Leeds@fi.co.uk or call 0113 467 7770. The AAT Diploma in Accounting (Level 3) can also be studied on a commercial basis. Contact us to find out more.







AAT Level 4 - Assistant Accountant

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Impact Skills Programme

(In-centre skills & behaviours training)

Project Management (Festival)

Teams and Problem-Solving (Restaurant)

Leadership & Management

Focus on Risk

Big Data

The Level 4 Assistant Accountant Apprenticeship programme will start in November 2025 and run as a 15-month programme. If you would like to register your interest for a place on this programme please contact Leeds@fi.co.uk or call 0113 467 7770. The AAT Diploma in Accounting (Level 4) can also be studied on a commercial basis. Contact us to find out more.

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