

first intuition*

where people count

A close-up photograph of a person's hands holding a black electronic calculator. The calculator's screen displays the number '655'. The person is pressing the '6' button. In the background, a pair of black-rimmed glasses and some papers are visible on a desk. A large green diagonal banner covers the bottom left portion of the image, containing white text.

**AAT Training with First
Intuition - Level 3
Extended Assistant
Accountant**

AAT Level 3 - Assistant Accountant

Q2022 Syllabus *These dates may be subject to change



Impact Skills Programme

(In-centre skills & behaviours training)



The Level 3 Extended Assistant Accountant Apprenticeship programme will start in September 2025 and run as an 18-month programme. If you would like to register interest for a place on this programme please contact sheffield@fi.co.uk or call 01134677770. The AAT Diploma in Accounting (Level 3) can also be studied on a commercial basis. Contact us to find out more.

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**AAT Training with First
Intuition - Level 3
Assistant Accountant**

AAT Level 3 - Assistant Accountant

Q2022 Syllabus

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Introduction to Learning

9th Sep 2025



Business Awareness

23, 30 Sep, 7, 14 Oct 2025



Management Accounting Techniques

7, 14, 21, 28 Jan, 4, 11 Feb 2026



Financial Accounting: Preparing Financial Statements

9, 11, 16, 18, 30 Mar, 1, 7, 9 Apr 2026



Tax Processes for Business

July 2026*



Synoptic

October 2026*

*Exact dates to be given on request

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Impact Skills Programme

(In-centre skills & behaviours training)

Effective
Communication

Business and
Commercial Awareness

Team Working
and Collaboration

Leading Yourself

Problem Solving

Change Management

Managing Professional
Relationships

Excel

Digital Skills

The Level 3 Assistant Accountant Apprenticeship programme will start in September 2025 and run as a 14-month programme. If you would like to register your interest for a place on this programme please contact Sheffield@fi.co.uk or call 0113 467 7770. The AAT Diploma in Accounting (Level 3) can also be studied on a commercial basis. Contact us to find out more.



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**AAT Training with First
Intuition - Level 4
Assistant Accountant**

AAT Level 4 - Assistant Accountant

Q2022 Syllabus

*These dates may be subject to change

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Introduction to Learning

9th Sep 2025



Applied Management Accounting

17, 19, 24, 26 Sep, 8, 10, 15, 17 Oct 2025



Audit & Assurance

20, 27 Nov, 11, 18 Dec 2025



Personal Tax

2, 9, 16, 23 Feb 2026



Business Tax

9, 16, 23, 30 Apr 2026



Drafting and Interpreting Financial Statements

July 2026*



Synoptic

November 2026*

Impact Skills Programme

(In-centre skills & behaviours training)

Project Management
(Festival)

Teams and Problem-Solving
(Restaurant)

Leadership & Management

Focus on Risk

Big Data

The Level 4 Assistant Accountant Apprenticeship programme will start in September 2025 and run as a 15-month programme. If you would like to register your interest for a place on this programme please contact Sheffield@fi.co.uk or call 0113 467 7770. The AAT Diploma in Accounting (Level 4) can also be studied on a commercial basis. Contact us to find out more.

*Exact dates to be given on request



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