

IMPACT SKILLS PROGRAMME

2025 Sheffield Courses

Overview

First Intuition's Impact Skills Programme is designed to equip accounting and finance employees with a deeper understanding of the business world. To succeed as a valuable team member or to grow into an effective manager, individuals need a practical toolkit of proven business skills that enhance both personal and team productivity. This programme focuses on building those essential skills through guided development and practice in a low-risk environment, helping employees gain confidence and apply what they've learned effectively in the workplace.



The Impact Skills Programme is structured across three dynamic tiers: **Core** modules that build essential foundational skills, **Advanced** modules designed for more experienced learners to deepen their expertise, and **Professional Development Days** that integrate learning and showcase the full range of competencies developed throughout the programme.

The relevant modules are included within the price of a First Intuition apprenticeship programme or are available commercially at £257 plus VAT per day.



Core

For the development of those skills which are fundamental to anyone working in a professional environment, Core modules are ideal for learners studying a Level 2 or 3 qualification.

Effective Communication

This session covers effective communication and barriers to communication with practical tips to take away and apply back in the workplace.

Teamwork and Collaboration

A workshop that covers building working relationships with colleagues, understanding how people work together, and the impact individuals have on others and the team.

Problem Solving

This module will look at some of the theories and frameworks you can use to aid problem solving, analysis, and decision making.

Managing Professional Relationships

This day covers conflict and how learners deal with it, how to approach situations where conflict is present and how to avoid potential conflicts in the future.

Digital Skills

This unit has been designed to give learners the opportunity to learn the fundamental digital skills required by anyone working in a finance role in a modern business.

Excel Skills

This module simplifies the complexities of Excel, equipping learners with practical skills to analyse, manage, and visualise data effectively.

Change Management

This session will help learners to develop the ability to understand the drivers for change and accept changing priorities and working requirements readily.

Leading Yourself

This module looks at how to manage time and workload effectively. The session is designed to help individuals understand individual thought and reasoning.

Business and Commercial Awareness

This module focuses on understanding organisations and how they operate in the wider business environment.

Core modules are included within the price of a Level 3 apprenticeship programme or are available commercially at £257 plus VAT per day.



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Advanced

Advanced skills are intended for individuals who have already developed core competencies and acquired workplace experience, and are now prepared to progress to the next stage of their professional development. These advanced modules are most appropriate for learners pursuing a Level 4 or Level 7 qualification

Project Management

This session covers the stages of a project and the tools which can be used to manage a project. They day will also cover how learners can add value to a project.

Focus on Risk

This unit looks at potential threats to a business and how to manage them, focussing on the steps taken to minimise and avoid risk altogether.

Big Data

This workshop looks at collecting and interpreting data, managing data sets, and transforming data into knowledge.

Teams and Problem Solving

This session will help learners adapt to different teams and working styles, gaining the skills and behaviours needed to work successfully with others to find solutions.

Leadership and Management

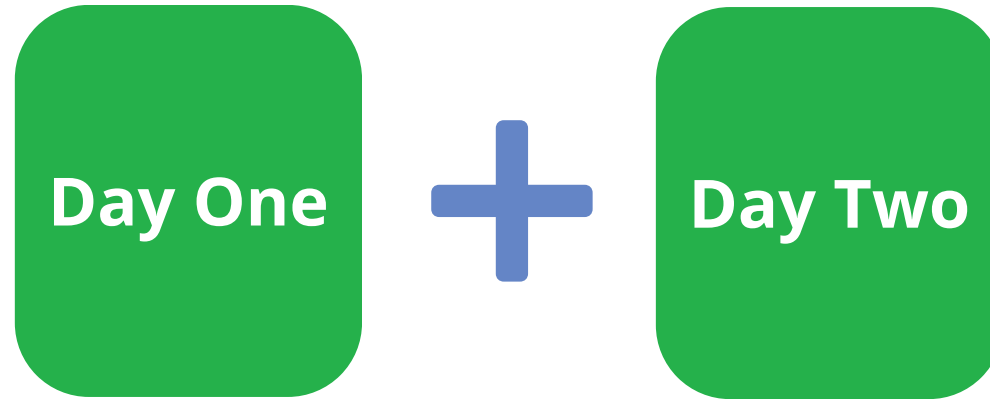
This unit pulls together elements, including the ability to delegate well, the skill of providing appropriate feedback, and the importance of reflection of performance.

Advanced modules are included within the price of a Level 4 apprenticeship programme and Level 7 programmes when not already completed. Modules are available commercially at £257 plus VAT per day.



Professional

Accountancy or taxation professionals use technical knowledge, skills and experience to lead organisations and people to make responsible and sustainable financial decisions, from providing strategic business advice, audited financial statements or driving mergers and acquisitions, accountancy or taxation professionals are required to act in the public interest and must therefore maintain the highest standards of professional conduct and competency; upholding ethical behaviour and integrity at all times.



This final workshop consists of two **Professional Development Days**, which will bring together the technical skills from the professional studies with the skills and behaviours developed throughout the programme. This workshop involves evaluating a number of investments, working under pressure in a team, and presenting findings to a panel of investors.

Professional Development Days are included within the price of a Level 7 apprenticeship programme or are available commercially at £514 plus VAT for the two-day course.



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2025 Dates

Weekday Classroom 9:30am - 4:30pm

Effective Communication	3 rd Oct	Project Management	16 th , 28 th Oct
Teamwork and Collaboration	11 th , 31 st Jul, 3 rd Dec	Teams and Problem Solving	12 th May, 11 th , 16 th Dec
Problem Solving	11 th Nov	Leadership and Management	1 st Aug
Managing Professional Relationships	17 th Jul	Focus on Risk	18 th Sep, 7 th Oct
Digital Skills	1 st May, 7 th Aug	Big Data	26 th Jun, 20 th Nov
Excel Skills	29 th Apr, 4 th Sep	Professional Development	22 nd & 23 rd Jul, 21 st & 22 nd Aug
Change Management	22 nd May, 9 th Dec		
Leading Yourself	25 th Sep		
Business and Commercial Awareness	9 th May, 6 th Nov		

