

# JOB DESCRIPTION

## TUTOR

**Location:** Chelmsford & Southend

**Role Type:** Hybrid

### About First Intuition:

Founded in 2007 First Intuition (FI) is an award-winning, UK-based provider of predominantly accountancy training and apprenticeships that has recently extended its services to offer skills and qualifications across the financial, leadership and digital sectors.

Our success is due to our approach to training and our links with businesses. We work closely with organisations to precisely understand their needs and incorporate these into innovative course designs, where the interaction with students is tailored, personal and reflects their specific circumstances. This approach has led to First Intuition being awarded an 'Outstanding' rating by Ofsted.

To find out more about First intuition please check out our website

here: <https://www.firstintuition.co.uk> and our Careers Page

here: <https://apply.workable.com/first-intuition> to find out about who we are, and learn about the fantastic benefits our employees enjoy.

### About the role:

First Intuition are looking for ACA/ACCA/CIMA/AAT qualified accountants to join our growing Essex team. **We don't expect you to have taught before**, and full training will be given. What we want you to bring is passion, a sense of humour and an infectious personality that can enthuse others, coupled with a technical understanding of accounting that will enable you to deliver impactful sessions to our students.

### Role Responsibilities:

- Classroom based teaching cohorts of students and apprentices for AAT, ACA and ACCA sitting professional exams.
- Using your skills, experience and passion for education to support in the growth of a new team and business unit
- Delivering courses in line with FI's teaching programmes and learning materials
- Answering student questions both in and out of class
- Providing feedback on work submitted by students
- Providing reporting and feedback to client managers as required

## Requirements:

### Essential

- Right to live and work in the UK, and UK based
- Qualified Accountant (to a L7 standard or equivalent). AAT qualified also considered for an AAT teaching role.
- Effective communication (both written and verbal) in and out of the classroom
- A passion for sharing knowledge and helping others
- Strong organisational, problem solving and time management skills
- A positive and solution focused attitude to work
- Flexibility and adaptability to changing workloads
- Confident and professional in dealing with clients and colleagues
- Experience of working in cross-functional project teams with a variety of commercial and educational staff
- Knowledge of accountancy qualifications and apprenticeship standards
- Advanced knowledge of Microsoft Office Suite (Word, PowerPoint, Excel) and other commonly used office packages

### Preferred

- Experience of working in cross-functional project teams with a variety of commercial and educational staff
- Experience of the accountancy and finance sector
- Knowledge of accountancy qualifications and apprenticeship standards
- Advanced knowledge of Microsoft Office Suite (Word, PowerPoint, Excel) and other commonly used office packages

### Benefits

- 30 days annual leave (based on fulltime hours) PLUS bank holidays
- Hybrid working available when not teaching.
- Private Medical Insurance
- Training and development opportunities
- Long term career prospects in a growing company

We are committed to safeguarding and protecting young people and vulnerable adults and follow Safer Recruitment processes. All successful candidates will need to complete a DBS check, with some roles requiring an Enhanced check. This post is exempt from the Rehabilitation of Offenders Act 1974.

First Intuition is committed to fostering a diverse and inclusive workplace. We welcome individuals of all backgrounds, cultures, abilities, and experiences, and believe that diversity strengthens our team. We are dedicated to providing equal opportunities for all employees, ensuring fairness, respect, and a supportive environment for everyone.