

First Intuition East Anglia Leadership & Management Programme

Courses in Leadership & Management
for Professionals



WHAT

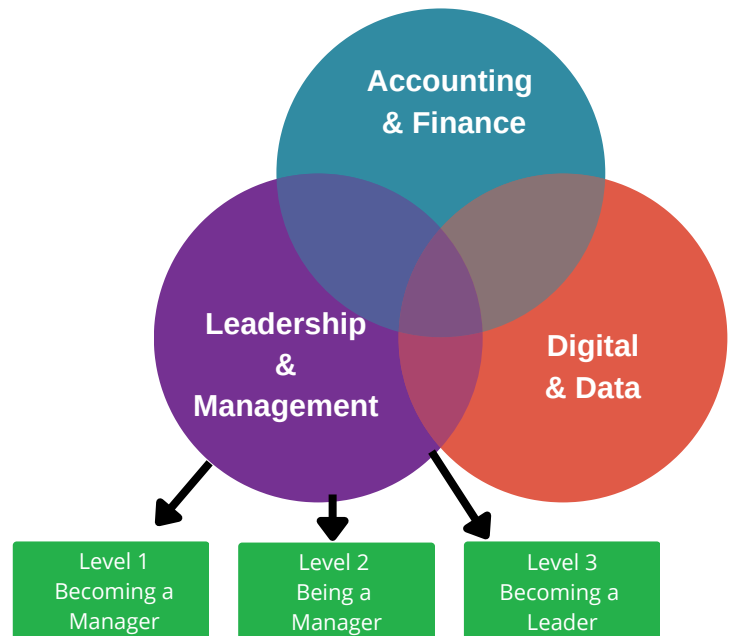
Our Leadership and Management Programme

Our 12 Month Leadership and Management programme will give you the new skills to successfully lead your team and enhance productivity and career progression.

It has been designed to give learners the necessary knowledge and qualifications to practice and build the tangible skills needed to become effective managers.

Becoming/Being Manager will focus on 6 core areas of development:

- Being a Manager in a Professional Role
- Managing Activities to Achieve Results
- Managing a Team to Achieve Results
- Developing Finance People and Building Capability
- Building Communication, Confidence and Influence
- Managing Your Development, Growth, Resilience and Time



We also offer bespoke courses for Leadership and Management.

For further information please contact
angieheaney@fi.co.uk

WHY

Why Leadership and Management Training?

Qualifying as an accountant is not the end of the development journey for those working in a professional finance environment. The development of leadership skills has become an essential part of the toolkit for a successful career in finance.

Managing a team and creating an effective, fulfilled and happy workforce is a challenge within every organisation and finance managers and leaders need management skills as well as the technical skills and technical experience to lead a successful team, department or practice. Our Leadership and Management programme will give you the new skills to successfully lead your team, as well as enhancing productivity and career progression.

How to book

Please complete a booking form
(click here)
and return your completed booking form
to cambridge@fi.co.uk

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"Studying the CMI qualification gave an excellent background to the theory supporting leadership & management. I have been able to utilise these tools in the workplace and I have seen an immediate improvement in communication with my team."

Tracey - CMI Level 5 Alumni

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WHO

Who is the programme for?

For experienced and aspiring supervisors and first-line managers who want to further develop their management knowledge, skills and confidence. Our immersive courses deliver the key topics in an interactive session led by our experts. The programme, whilst delivering the key messages and key facts/approaches, takes the opportunity to work with other delegates with workshop-based case studies and activities to apply learning to real-world examples and individuals' own roles and organisations.

This program will build upon participants' learning gained in their role. Participants will apply knowledge and skills to a range of management scenarios relevant to their role. They will work collaboratively with other managers to share learning from their experience. This programme offers a practical and pragmatic focus, it focuses on boosting participants confidence to be a successful manager in even the most challenging situations.

Key principles include management of self, activities and others, and building skills to deal with challenges facing the manager role.

For example, Becoming/Being Manager will focus on 6 core areas of development:

Being a Manager in a Professional Role

- Principles of Management
- Fulfilling the needs of the organisation
- Understanding the managers role in the business system
- Harnessing digital technology
- Your role in managing and leading people
- Identifying personal and professional development needs

Developing People and Building Capability

- Recruiting and selecting the best talent for your team
- Creating an inclusive working environment
- Identifying individuals development needs
- Coaching to improve performance
- Understanding team dynamics and developing the team

Building Communication, Confidence and Influence

- Using finance business partnering to add value to the organisation
- Identifying and building key stakeholder relationships
- Overcoming barriers to effective communication
- Making a positive impact
- Influencing people to support ideas and recommendations
- Managing upwards
- Having difficult conversations

Managing a Team to Achieve Results

- Providing purpose and direction to engage your team
- Setting expectations and aligning people using objectives and goals
- Providing guidance, support and motivation
- Monitoring and reinforcing performance
- Giving feedback
- Navigating challenging people issues

Managing Your Development, Growth, Resilience and Time

- Increasing self-awareness and developing a growth mindset
- Learning to learn
- Prioritising and managing time and delegating
- Making decisions with confidence
- Managing stress and boosting resilience

Managing Activities to Achieve Results

- Understanding your organisation – an introduction to principles of business
- Enabling the organisation to succeed by adding value
- Planning, prioritising and resourcing work
- Monitoring progress, managing risks and issues and keeping work on track
- Managing stakeholders to achieve results
- Implementing change

This programme will offer the opportunity to include a Level 5 Award or Certificate from the Chartered Management Institute. CMI modules will include:

- Unit 501 Principles of Management and Leadership in an Organisational Context
- Unit 502 Principles of Developing, Managing and Leading Individuals and Teams to Achieve Success
- Unit 525 Using Reflective Practice to Inform Personal and Professional Development

HOW

How does the programme work?

Over the course of 12 months, you will cover 6 Modules – one every other month. Each module will include one day face to face tuition in our Cambridge centre.

The face-to-face sessions are interactive development sessions introducing topics and demonstrating how these can be used to enhance performance in the workplace.

Course dates and prices

We have open public courses available for booking individual or small cohorts on to or we can offer bespoke delivery for your internal cohorts at your premises, online live or at our First Intuition centre.

This is a rolling programme, and you can join at any time.

2024 Course Dates

Becoming/Being Manager

Public course:
£450 (excl VAT) per module

Developing People and Building Capabilities

21 November 2024 (09:30 - 16:30) - Face-to-face tuition

Delivery Public Course:

Face to face

One day per module. Face to face courses will take place in our Cambridge centre

Add CMI Award/Certificate:

See next page for further details

Bespoke courses – For between 10 - 25 delegates we can deliver a programme with activities to suit the experiences and knowledge of your team. Price on application



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“As a new manager, the CMI qualification help me gain a better understanding of my own leadership and management style and allowed me to explore alternative options to help support me within my role and how I can support my team. The theory provided a great background to leadership and management which I have now been able to implement within my role and team.”

Emily - CMI Level 5 Alumni

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Optional

CMI Level 5 Certificate in Management and Leadership

This will consist of an additional 3 Modules, CMI registration, access to CMI learning resources and Management Direct managers support platform.

One CMI unit is completed for every two-course modules and an online learning session to introduce the units will be attended and a tutor will support progress with individual feedback. Each assignment will require the completion of learning activities, application to the workplace, and completion of an assignment (approx. 4000 words).

Alternatively, individual modules can be booked and two modules with one CMI unit will enable the achievement of a CMI level 5 Award.

Course dates and prices

We have open public courses available for booking individual or small cohorts on to or we can offer bespoke delivery for your internal cohorts at your premises, online live or at our First Intuition centre.

CMI Level 5

The full programme is 6 modules and 3 CMI modules £3,675 (excl VAT)

Public course:

£325 (excl VAT) per CMI module

Registration with the CMI will also be required

3 CMI modules are:

- Unit 525 Using Reflective Practice to Inform Personal and Professional Development
- Unit 501 Principles of Management and Leadership in an Organisational Context
- Unit 502 Principles of Developing, Managing and Leading Individuals and Teams to Achieve Success

For course dates and further information on the full Level 5 CMI programme
please contact
angieheaney@fi.co.uk

Delivery Public Course:

Online session

An online learning session to introduce the unit

Online drop-in session

Your tutor will support progress with individual feedback

How to book

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