

first intuition*

where people count



LEADERSHIP & MANAGEMENT COURSES

Become a confident leader
with First Intuition.

CMi
Approved
Centre

Our Leadership and Management Courses

Our Leadership and Management courses are expertly designed to give you the new skills to successfully and confidently lead your team.

Become a qualified manager with a CMI qualification

CMI research shows that organisations who invest in management and leadership development programmes see on average a 23% increase in organisational performance, and a 32% increase in people performance.

Become the manager you aspire to be

Leading a team and cultivating an effective, fulfilled, and content workforce poses a challenge in every organisation. Leaders must possess not only management skills but also technical expertise and experience to guide a team, department, or practice to success.

Study in a way that suits you

Our courses are structured to allow you to choose your study path, whether you want a full qualification or bite-size short courses with the flexibility of choice between classroom, hybrid and remote courses.

Why choose First Intuition?

All of our courses are taught by our expert tutors at First Intuition with years of experience in Leadership and Management training.

100% Distinction Rate - All of our CMI students have achieved distinctions.

Expert Support - Our FI tutors offer expert support to all our students, with tutor support only an email away.

Study your way - With our classroom, hybrid and online options, you can study in a way that suits you.



Why become a CMI member?

At CMI, they strive to deliver measurable impact in everything they do. In terms of membership, that means ensuring members see a tangible return on their investment.

Join the CMI community and build your support network

Join the CMI's active community of like minded management professionals and get involved with the community.



Mentoring scheme: Connect with experienced managers and leaders.

Join CMI's Leadership Community: Managers Voice, CMI's thought leadership community.

CPD Events: Join exclusive live CPD events to influence and motivate you.

Access to resources to develop your skills

Focus your efforts and sharpen your skills with the wealth of resources available to you as a CMI member.



Resources: Access loads of management resources to support your management journey.

CMI Magazine: CMI's magazine delivers the latest in management trends.

Career development resources: Use resources including CV and interview tools.

Tailored Development Plan: Receive a tailored development plan and start your journey to becoming a Chartered Manager.

Our Course

The level 3 programme is aimed at practising or aspiring managers who supervise or manage a team, or project officer and shift manager to achieve clearly defined outcomes.

They will set and monitor goals and objectives by providing instruction, direction and guidance. Day to day operational and project activities are a key part of their role.

Pick Your Study Style

Classroom

Study in our Maidstone Classrooms.

Hybrid

Study in part in our Maidstone Classrooms and online.

Online

Study fully online via our virtual classrooms.

Units Provided

In our apprenticeship program, we focus on four crucial areas for effective management: Foundations for Excellence, Interpersonal Excellence, Personal Effectiveness, and Organisational Performance.

Each topic is integrated into the programme, providing students with practical management skills to use within the workplace. During the programme, students also complete the CMI Level 3 Certificate Qualification.

Foundations for Excellence

Unit 301: Principles of Management and Leadership

This unit is for those aiming to boost their professional skills and personal effectiveness. It explores how organisations function, applying management and leadership techniques to enhance performance in one's role and support teams, colleagues, and customers.

Interpersonal Excellence - Managing People and Developing Relationships

Managing Effectiveness

Mastering effective delegation is challenging, yet essential for good management. This unit will cover how to manage effectiveness and highlight the key benefits of giving and receiving feedback for personal development and team success.

Effective Communication

This session covers different communication forms, timing appropriateness, and communication enhancement techniques. Class discussions will include effective communication, barrier identification, and practical workplace application tips.

Manage Professional Relationships and Delivering Change

Managing workplace relationships is crucial, as conflict is often inevitable. This workshop focuses on handling disagreement to prevent conflict by identifying its causes and management.

Personal Effectiveness - Managing Self

Unit 321: Managing Own Personal and Professional Development

This unit helps managers recognise the benefits of personal and professional development. Within the unit, managers will create a meaningful development plan to enhance their effectiveness in the workplace.

Leading Yourself and Others

Focussing on the fundamentals of effectively leading not only yourself, but also your team. Managers will learn to apply good reflective practise, assertiveness, and overcoming time blockers. This unit is designed to make effective managers by looking at how to lead yourself first.

Units Provided

Continued on from page 5.

Organisational Performance - Delivering Results

Unit 314: Managing Budgets and Resources

This unit is designed to equip managers with the knowledge that they need to manage budgets and other resources. It looks at managing finance, as well as non-finance related resources. The unit will teach students how to ensure they're getting good value for money for them and their organisation.

Project Management

This day offers hands-on experience in teamwork to design a music festival, with skills applicable to the workplace. It introduces project management tools like the IPECC model, Gantt Charts, and Risk Management plans, along with presentation skills testing. Key focus areas include: project management, teamwork, and communication.

Analysing and Presenting Data

This unit will demonstrate the importance of data management, and how to do so using different technology. Managers will learn how to comply with regulations, practise how to analyse data to solve problems, and communicating this accurately and effectively to stakeholders.

Programme Delivery

This apprenticeship programme focusses on the practical application of management techniques, not just the theory. That's why the programme is designed to build confidence in applying these techniques at work.

Online Resources - Ready for Real Life Workplace Scenarios

This programme is more than just workshops, students will gain access to online resources, which include key templates for management scenarios, which they can download and use to support them in real life workplace scenarios.

CMI's Management Direct

Learners will have access to the CMI's Management Direct as part of the programme. They will have tailored learner journeys built by us that guide them through their qualification, containing online resources and links.

These will help not only when completing assignments, but again when they are applying it within the workplace.



Learner Journey Example

July 2023 Intake	2024								2025				
	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June	July
Introduction Day													
Leading Yourself and Others													
Unit 301 - Principles of Leadership & Management													
Managing Effectiveness													
Effective Communication													
Managing Professional Relationships and Delivering Change													
Unit 314 - Managing Budgets and Resources													
Analysing and Presenting Data													
Project Management													
Unit 321 - Managing Own Personal and Professional Development													
Case Studies - for the production of your portfolio.													
CMI Assignments													
End Point Assessment													
Progress Reviews – meeting with apprentice, manager and coach													

Optional Extra - Private Mentoring

Looking for some extra support with your management? Our private mentoring is an excellent option to talk through your individual leadership problems and how you can work on them with our expert CMI tutor.

How it works

This extra includes a minimum of 3 sessions, which can be used by students when they feel it would be most beneficial. Mentoring can be hosted as an individual or as a group within a company.



What's next?

After your CMI Level 3 course, you have a variety of progression options if you wish to continue your studies.



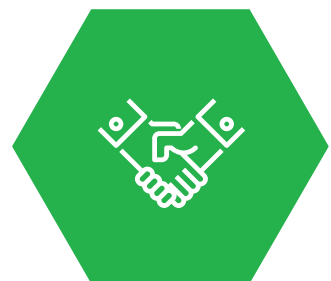
Foundation Chartered Manager

Level 3 offers 'Foundation Chartered Manager' status with the CMI (unless you only do the Award).



Route to Level 5

Level 3 offers a study progression route to Level 5 if they get promotion.



Route to Level 8

After Level 5, students can progress all the way to Level 8 which is C-Level managers.

Apprenticeship or Commercial?

With both programmes offering excellent benefits, it's sometimes hard to decide the correct route for your business. Below, you can find out what each programme includes, and how this may suit your business needs.

Commercial Programme

The commercial programme will be paid in full by the employer with no available government funding. For the full pricing, please view page 4.

What's included:

- Classroom, online or hybrid study options to complete the CMI units.
- Tutor support throughout the duration of the course to completion of the CMI assignments.
- Full course resources.
- Assessment and marking of the CMI units.
- Access to CMI benefits including resources, mentoring and CPD events.

Please note, CMI assessments and CMI benefits will not be included if you purchase a standalone CPD unit outside of a full qualification.

Apprenticeship Programme

Our CMI apprenticeship programmes are the perfect option for prospective managers, new managers, or upskilling existing managers. To find out more about the full apprenticeship programme, get in touch with our apprenticeship team by emailing maidstone@fi.co.uk or calling us on 01622 755 100.

What's included:

- Level 3 CMI Certificate in Leadership & Management
- Our leading Impact Skills Programme (ISP) to develop practical application of Leadership & Management techniques in the workplace. This includes attending skills workshops, as well as access to additional resources
- Classroom, online or hybrid study options to complete the CMI units.
- Tutor support throughout the duration of the course to completion of the CMI assignments.
- A dedicated Skills & Development Coach to support the apprentice through their apprenticeship.
- Full course resources.
- Assessment and marking of the CMI units.
- Access to CMI benefits including resources, mentoring and CPD events.

Funding*: Levy Payer: £4500 from levy pot - Non-Levy Payer: £225 (5% of £4500)

*Prices do not include CMI registration cost.

Contact Us



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