



# ACCA Booking Form

All bookings are subject to terms and conditions which can be found [here](#).

Please download this form to fill in your details. Once it is completed please send it to the addresses at the bottom of the form.



## YOUR DETAILS

Please complete this form using block capitals

First Name

ACCA ID\*

Last Name

Telephone

Title

DOB\*

Mobile

Home Address

Email

We use email as our main means of communication with you. We may also use it from time to time to send you information relevant to your studies.

If you would like to receive occasional updates by email about exciting offers and events at FI, subscribe to our newsletter by ticking this box:

\* By supplying this information you agree to allow ACCA to disclose to us your examination results. Please tick here to confirm you consent to ACCA disclosing your results.

City/Town

County

Country

Postcode

**Accountancy Apprenticeship Scheme:** If you are eligible for funding and would like more information please tick here for an information pack to be emailed to you

Please tick this box if you consider yourself to have a disability, learning difficulty or health condition\*

\*If yes, we will be in touch to discuss this further.

Please tick this box if you have an Education, Health and Care (EHC) Plan



## YOUR EMPLOYER

Complete this section if your employer is paying for your course—your manager must sign below

Full Company Name

Accounts Email

Company Address

For invoicing purposes

Manager's Name

Postcode

Manager's Email

Company Registration No.

Please use Adobe Reader or Acrobat to enable Digital Signature

Manager's Signature

Accounts Contact

Telephone

Accounts Telephone

PO/ Booking Reference



## YOUR COURSE REQUIREMENTS

For advice on which course/s are right for you, [contact](#) our friendly team.

Subjects please list (eg MA, TX, SBL)	Course type Classroom/Virtual Classroom, FI Online, FI Online Live, Unlimited	Courses required (eg Weekday Courses —please refer to our course dates & prices brochures for details)	Centre e.g. London or Online	Start date	Price (£) (inclusive of VAT)

### Delivery address for online orders

Work address above

Other (please specify)

Home address above

Discounts\*

Total value of booking

\* Please check with your study centre for details of any discounts or extra charges



## YOUR PAYMENT

Please tick one of the following for total value of order as above

Please invoice my employer in accordance with the above details

Credit/debit card (please email [online@fi.co.uk](mailto:online@fi.co.uk) to request a payment link, or book online [here](#).)

I'd like to use a payment plan option (available for Unlimited packages only). Find payment plan options [here](#).

## HOW DID YOU HEAR ABOUT US?

Search Engine

Direct mail/ email

Social Media

Professional body

Other

(please specify)

Have you studied at an FI centre before ?

If so, which centre?

Recommendation by

If you have been referred to us by an FI student, please give their name



## ORDER CONFIRMATION

Please tick this box to confirm you have read and agree to our terms and conditions, which can be read in full here: [www.fi.co.uk/terms-conditions/](http://www.fi.co.uk/terms-conditions/)  
This box must be ticked to confirm your order.



Please send your completed booking form for online courses to [online@firstintuition.co.uk](mailto:online@firstintuition.co.uk)

Please send your completed booking form for classroom courses to your [Local Study Centre](#)

\*All First Intuition centres offering ACCA tuition are Platinum Approved Learning Partners except the Guernsey centre is a Gold Learning Partner and the Jersey, Birmingham and Norwich centres are Silver Learning Partners. The Birmingham centre is currently pending Gold Learning Partner approval.