

APPRENTICESHIPS FUNDING RULES OVERVIEW

KEY ELIGIBILITY REQUIREMENTS

- ✓ There must be a direct link between an apprentice's productive job role and the apprenticeship standard.
- ✓ An apprentice needs to have an eligible residency status.
- ✓ The employer must ascertain that the apprenticeship will allow the individual to gain substantive new skills. The training therefore needs to be materially different from any prior qualifications or previous work experience.
- ✓ An apprentice will need to spend at least 50% of their working hours in England.

DIFFERENCES TO THE EXAM ONLY ROUTE

SKILLS AND BEHAVIOURS

Apprentices do not only focus on the technical knowledge. They also work on developing skills and behaviours set by the relevant apprenticeship standard. This is covered by our unique Impact Skills Programme and learning new skills in the workplace.

END POINT ASSESSMENT

To achieve the apprenticeship, the apprentice will also need to complete an end point assessment to show they have learned and applied the full range of knowledge, skills and behaviours required by the apprenticeship standard.

OFF THE JOB TRAINING

Apprentices must spend a minimum of 6 hours per week on off-the-job training, such as professional qualification study, shadowing, mentoring and technical training. *

*The 6 hours per week is for calculation purposes only; the actual weekly hours may differ as our programmes are mostly delivered in blocks.

PROGRAMME STRUCTURE

An apprenticeship has a much more structured approach to gaining the professional qualification. Apprentices follow an agreed training plan with a fixed end date.

FUNDING

FUNDED COSTS

Most training costs will be funded via the government funding. This includes: Professional Qualification courses, Skills and Behaviours training, Skills Coach support, End Point Assessment preparation and course materials.

NOT FUNDED COSTS

Costs such as exams fees and institute registration fees are not covered by the funding and must be paid by employers separately.

- Levy paying employers use their levy funds to cover the training costs of the apprenticeship.
- Non-levy employers contribute 5% of the total agreed price and the remaining 95% is paid for using government funding. The maximum funding band of an accountancy apprenticeship is £21,000.