



# ACCA Booking Form

All bookings are subject to terms and conditions which can be found [here](#).  
Please download this form to fill in your details. Once it is completed please send it to the addresses at the bottom of the form.

## YOUR DETAILS Please complete this form using block capitals

First Name	ACCA ID*
Last Name	Telephone
Title	DOB*
Home Address	Mobile
City/Town	County
Country	Postcode
	Email

We use email as our main means of communication with you. We may also use it from time to time to send you information relevant to your studies.

If you would like to receive occasional updates by email about exciting offers and events at FI, subscribe to our newsletter by ticking this box:  
\* By supplying this information you agree to allow ACCA to disclose to us your examination results. Please tick here to confirm you consent to ACCA disclosing your results.

**Accountancy Apprenticeship Scheme:** If you are eligible for funding and would like more information please tick here for an information pack to be emailed to you

Please tick this box if you consider yourself to have a disability, learning difficulty or health condition\*

\*If yes, we will be in touch to discuss this further.

Please tick this box if you have an Education, Health and Care (EHC) Plan

## YOUR EMPLOYER Complete this section if your employer is paying for your course—your manager must sign below

Full Company Name	Accounts Email
Company Address <small>For invoicing purposes</small>	Manager's Name
Postcode	Manager's Email
Company Registration No.	Manager's Signature <small>Please use Adobe Reader or Acrobat to enable Digital Signature</small>
Accounts Contact	Telephone
Accounts Telephone	PO/ Booking Reference

## YOUR COURSE REQUIREMENTS For advice on which course/s are right for you, [contact](#) our friendly team.

Subjects please list (eg MA, TX, SBL)	Course type Classroom/Virtual Classroom, FI Online, FI Online Live, Unlimited	Courses required (eg Weekday Courses —please refer to our course dates & prices brochures for details)	Centre e.g. London or Online	Start date	Price (£) (inclusive of VAT)

### Delivery address for online orders

Work address above      Other (please specify)

Home address above

<b>Discounts*</b>	
<b>Total value of booking</b>	

\* Please check with your study centre for details of any discounts or extra charges

## YOUR PAYMENT

Please tick one of the following for total value of order as above

Please invoice my employer in accordance with the above details

Credit/debit card (please call us with your card payment details so we can process your payment securely)

I'd like to use a payment plan option (available for Unlimited packages only). Find payment plan options [here](#).

## HOW DID YOU HEAR ABOUT US?

Search Engine       Direct mail/ email       Social Media

Professional body       Other (please specify)

Have you studied at an FI centre before ?

If so, which centre?

Recommendation by \_\_\_\_\_  
If you have been referred to us by an FI student, please give their name

**ORDER CONFIRMATION**

Please tick this box to confirm you have read and agree to our terms and conditions, which can be read in full here: [www.fi.co.uk/terms-conditions/](http://www.fi.co.uk/terms-conditions/)  
**This box must be ticked to confirm your order.**



Please send your completed booking form for online courses to [online@firstintuition.co.uk](mailto:online@firstintuition.co.uk)

Please send your completed booking form for classroom courses to [manchester@fi.co.uk](mailto:manchester@fi.co.uk)

\*All First Intuition centres offering ACCA tuition are Platinum Approved Learning Partners except the Guernsey centre is a Gold Learning Partner and the Jersey, Birmingham and Norwich centres are Silver Learning Partners. The Birmingham centre is currently pending Gold Learning Partner approval.