



# ICAEW Booking Form

All bookings are subject to terms and conditions which can be found [here](#).

Please download this form to fill in your details. Once it is completed please send it to the addresses at the bottom of the form.



## YOUR DETAILS

Please complete this form using block capitals

First Name	ICAEW ID
Last Name	Telephone
Title	DOB*
Home Address	Mobile
City/Town	County
Country	Postcode

We use email as our main means of communication with you. We may also use it from time to time to send you information relevant to your studies.

If you would like to receive occasional updates by email about exciting offers and events at FI, subscribe to our newsletter by ticking this box:

**Accountancy Apprenticeship Scheme:** If you are eligible for funding and would like more information please tick here for an information pack to be emailed to you



## YOUR EMPLOYER

Complete this section if your employer is paying for your course—your manager must sign below

Full Company Name	Accounts Email
Company Address <small>For invoicing purposes</small>	Manager's Name
Postcode	Manager's Email
Company Registration No.	Manager's Signature <small>Please use Adobe Reader or Acrobat to enable Digital Signature</small>
Accounts Contact	Telephone
Accounts Telephone	PO/ Booking Reference



## YOUR COURSE REQUIREMENTS

For advice on which course/s are right for you, [contact](#) our friendly team.

Subjects please list (eg KAC, TC, CR)	Course type Classroom/Virtual Classroom, FI Online, FI Online Live	Courses required (eg Weekday Courses —please refer to our course dates & prices brochures for details)	Centre e.g. London or Online	Start date	Price (£) (exclusive of VAT)

### Delivery address for home study and online orders

Work address above      Other (please specify)

Home address above

Discounts\*

VAT

Gross value of booking

\* Please check with your study centre for details of any discounts or extra charges



## YOUR PAYMENT

Please tick one of the following for total value of order as above

Please invoice my employer in accordance with the above details

Credit/debit card (please call us with your card payment details so we can process your payment securely)



## HOW DID YOU HEAR ABOUT US?

Search Engine      Direct mail/ email      Social Media

Professional body      Other (please specify)

Have you studied at an FI centre before ?

If so, which centre?

Recommendation by  
If you have been referred to us by an FI student, please give their name



## ORDER CONFIRMATION

Please tick this box to confirm you have read and agree to our terms and conditions, which can be read in full here: [www.fi.co.uk/terms-conditions/](http://www.fi.co.uk/terms-conditions/)



ICAEW  
PARTNER IN  
LEARNING

first intuition  
where people count



Please send your completed booking form for online courses to [info@fi.co.uk](mailto:info@fi.co.uk)

Please send your completed booking form for classroom courses to your [Local Study Centre](#)