



# AAT Booking Form

All bookings are subject to terms and conditions which can be found [here](#).

Please download this form to fill in your details. Once it is completed please send it to the addresses at the bottom of the form.



## YOUR DETAILS

Please complete this form using block capitals

First Name AAT ID

Last Name Telephone

Title DOB\* Mobile

Home Address Email

City/Town County

Country Postcode

We use email as our main means of communication with you. We may also use it from time to time to send you information relevant to your studies. Please note that you must register with AAT so that we can monitor your progress. Please ensure you choose the correct centre code, eg London is BH10454. If you would like to receive occasional updates by email about exciting offers and events at FI, subscribe to our newsletter by ticking this box:

**Accountancy Apprenticeship Scheme:** If you are eligible for funding and would like more information please tick here for an information pack to be emailed to you



## YOUR EMPLOYER

Complete this section if your employer is paying for your course—your manager must sign below

Full Company Name Accounts Email

Company Address Manager's Name  
For invoicing purposes

Postcode Manager's Email

Company Registration No. Please use Adobe Reader or Acrobat to enable Digital Signature

Accounts Contact Manager's Signature

Accounts Telephone Telephone

PO/ Booking Reference



## YOUR COURSE REQUIREMENTS

Subjects please list (eg Foundation Level Full, ABK)	Course type Classroom/Virtual Classroom, FI Online, FI Online Live, Self-study	Courses required (eg Weekday Courses —please refer to our course dates & prices brochures for details)	Centre e.g. London or Online	Start date	Price (£) (inclusive of VAT)

### Delivery address for home study and online orders

Work address above Other (please specify)

Home address above

<b>Discounts*</b>	
<b>Total value of booking</b>	

\* Please check with your study centre for details of any discounts or extra charges



## YOUR PAYMENT

Please tick one of the following for total value of order as above

Please invoice my employer in accordance with the above details

Credit/debit card (please call us with your card payment details so we can process your payment securely)



## HOW DID YOU HEAR ABOUT US?

Search Engine Direct mail/ email Social Media

Professional body Other (please specify)

Have you studied at an FI centre before ?

If so, which centre?

Recommendation by

If you have been referred to us by an FI student, please give their name



## ORDER CONFIRMATION

Please tick this box to confirm you have read and agree to our terms and conditions, which can be read in full here: [www.fi.co.uk/terms-conditions/](http://www.fi.co.uk/terms-conditions/)  
**This box must be ticked to confirm your order.**



Please send your completed booking form for online courses to [AAT Distance Learning](#)

Please send your completed booking form for classroom courses to your [Local Study Centre](#)