

# APPRENTICESHIP NON-LEVY FUNDING



## Eligibility

Your chosen training provider will have an allocation for delivery of apprenticeships that are funded via the government co-investment scheme.

In order to use this funding, **you must meet the eligibility criteria set out in the apprenticeship funding rules including:**

- Ensuring there is a genuine job role available that will enable the apprentice to meet the requirements of the standard
- Allowing 20% of paid hours to be spent in learning
- Make sure the apprentice has sufficient time to complete the apprenticeship
- Commit to learning taking place within the apprentice's paid hours



## How Much?

The co-investment government contribution is 95% of the total negotiated training price you have agreed with your training provider.

As the employer you contribute 5% of the total negotiated price.

Any ineligible costs must also be funded by you, including any costs that exceed the funding band for your chosen apprenticeship.



## Small Employers

A small employer is one with fewer than 50 employees. This is based on an average number of employees in the business over the 365 days before the apprentice was recruited.

Evidence must be collected by the training provider to confirm you meet these criteria.

The government will fund 100% of the apprenticeship negotiated price up to the maximum funding cap for any apprentices aged 18 or under\*.

If the negotiated price exceeds the maximum funding cap the additional value must be paid in full to the training provider.



## Funding Timing

As a training provider we receive the funding for your apprentice on the following schedule:

- 80% of the total negotiated price is received monthly over the duration of the apprenticeship programme
- 20% of the total negotiated price is received in the month the apprentice attempts EPA



## When

Your training provider will arrange a payment plan for your employer contributions.

This may be the total 5% contribution at the beginning of the apprenticeship or split into several regular payments.

The payment terms will be included in these plans.



## Incentives

If you have an apprentice aged 18 or under\* they attract additional funding of £1000.

This funding is paid to your training provider at the end of month 3 and the end of month 12 and will be paid over to you once received.

\*There are other instances where apprentices can be eligible to receive additional payments.