

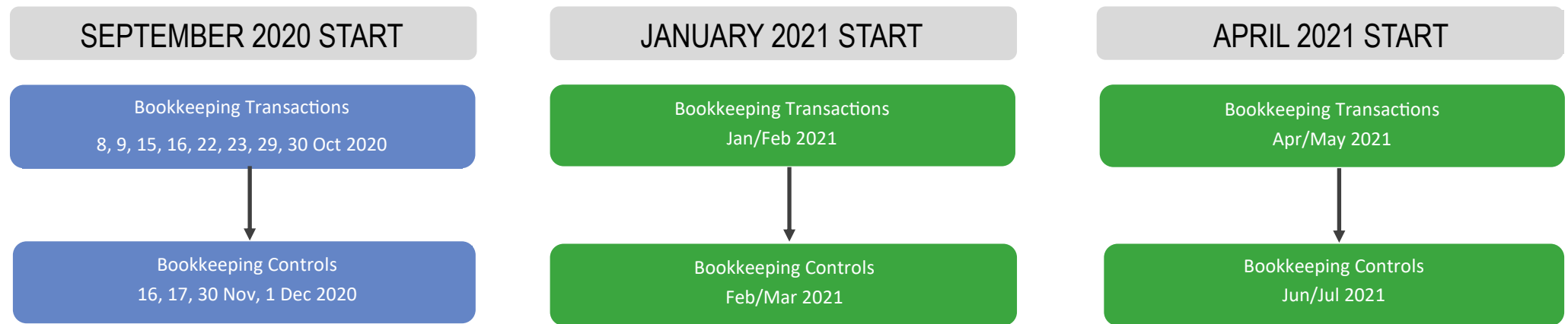
# AAT Foundation Certificate in Bookkeeping (Level 2) WEEKDAY

Cost—£735 inc VAT

FI Virtual - 09:30 – 12:30 (for courses running from June 2020 - December 2020)

09:00 to 16:00 (for classroom courses in 2021)

This qualification will prepare you for junior and entry level accounting roles. It delivers a solid foundation in finance administration covering the core areas of double entry bookkeeping.



If you would like to complete the Foundation Certificate in Accounting, covering areas such as basic costing principles and using accounting software you can study the remaining units via our FI Online courses.

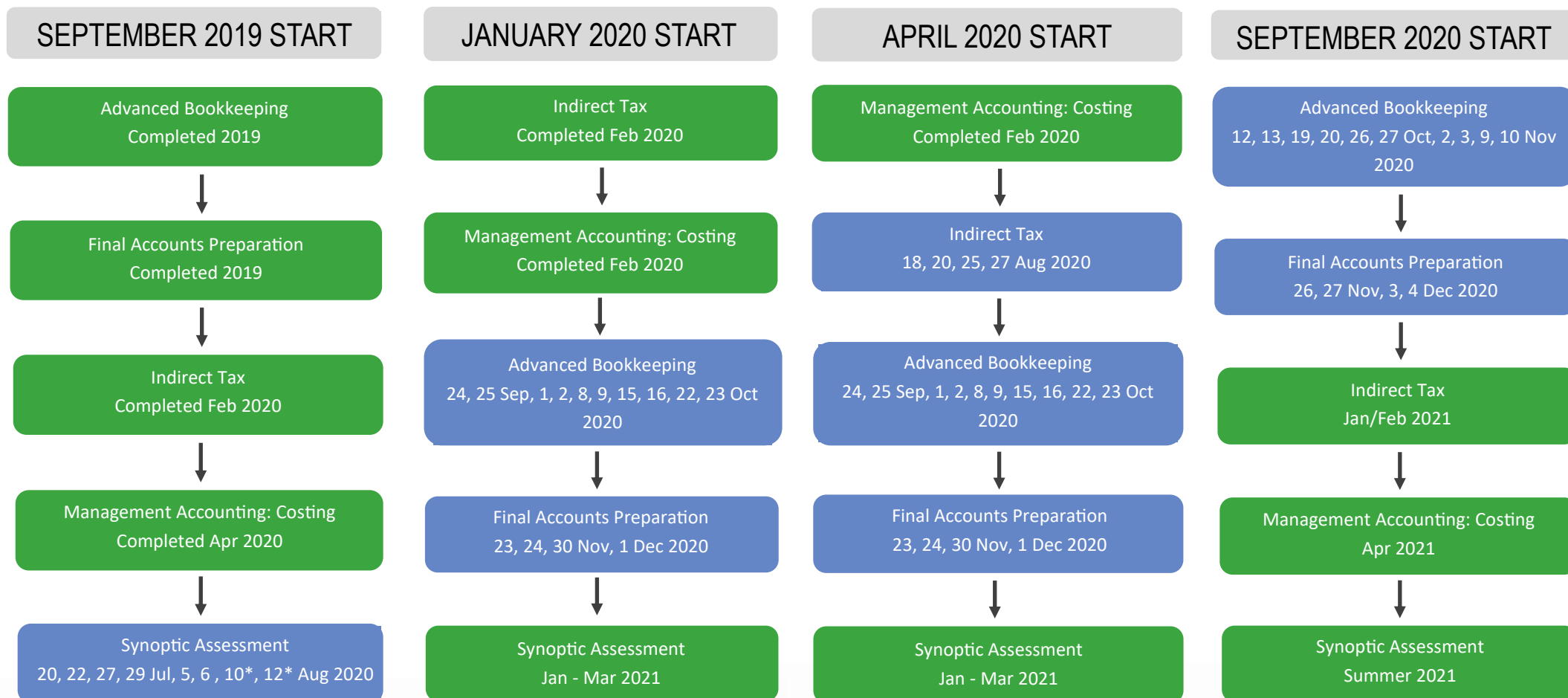


# AAT Advanced Diploma in Accounting (Level 3) WEEKDAY

FI Virtual - 09:30 – 12:30 (for courses running from June 2020 - December 2020)

09:00 to 16:00 (for classroom courses in 2021)

Cost—£2,520 inc VAT



\*AVSY - 2 mock days at the end of the course which are full days 09:30 – 16:15

# Advanced Certificate in Bookkeeping (Level 3) WEEKDAY

Cost—£1,260 inc VAT

FI Virtual - 09:30 – 12:30 (for courses running from June 2020 - December 2020)

09:00 to 16:00 (for classroom courses in 2021)

The aim of this qualification is to provide students with advanced bookkeeping skills necessary to work in a bookkeeping role or to progress to a higher level accountancy qualification. This qualification will ensure you understand advanced bookkeeping principles and concepts, preparation of financial statements for sole traders and partnerships and issues around indirect tax (VAT in the UK) in business. The Advanced Certificate in Bookkeeping is made up of 3 units from the Advanced Diploma in Accounting and assessed in three end of unit assessments (Advanced Bookkeeping, Final Accounts Preparation and Indirect Tax). Students completing the Advanced Certificate in Bookkeeping can go on to study the full Advanced Diploma in Accounting if they wish. On completion of the Advanced Certificate in Bookkeeping you can apply to become an AAT Bookkeeper and gain immediate recognition of your achievement with the letters AATQB after your name.



# AAT Professional Diploma in Accounting (Level 4) WEEKDAY

FI Virtual - 09:30 – 12:30 (for courses running from June 2020 - December 2020)

09:00 to 16:00 (for classroom courses in 2021)

**Cost—£3,220 inc VAT**  
including 2 optional units

**Cost—£3,640 inc VAT**  
including 3 optional units



\*PDSY - 2 mock days at the end of the course which are full days 09:30 – 16:15

Students must choose 2 or 3 optional units to complete the level 4 qualification

# Synoptic Courses (Level 3 & Level 4) WEEKDAY

**Cost—£560 inc VAT**

Level 3 Synoptic Course

**Cost—£420 inc VAT**

Level 4 Synoptic Course

**FI Virtual - 09:30 – 12:30 (for courses running from June 2020 - December)**

Synoptic assessments test the knowledge gained throughout the level, covering core units.

Level 3 students need to have sat assessments for Advanced Bookkeeping, Final Accounts Preparation and Management Accounting: Costing before sitting the Level 3 Advanced Synoptic Assessment

Level 4 students need to have sat assessments for Management Accounting: Budgeting, Management Accounting: Decision & Control and Financial Statements of Limited Companies before sitting the Level 4 Professional Synoptic

When buying a whole level a synoptic course is included in that booking.

## LEVEL 3

Advanced Synoptic

20, 22, 27, 29 Jul, 5, 6, 10\*, 12\* Aug 2020

Advanced Synoptic

2, 3, 9, 10, 23, 24, 30 Sep, 1 Oct, 5\*, 7\* Oct 2020

Advanced Synoptic

28, 29 Oct 4, 5, 18, 19, 25, 26, 30\* Nov, 2\* Dec 2020

## LEVEL 4

Professional Synoptic

20, 22 Jul, 3, 5, 10, 12, 17\*, 19\* Aug 2020

Professional Synoptic

14, 16, 28, 30 Sep, 5, 7, 12\*, 14\* Oct 2020

Professional Synoptic

2, 4, 18, 20, 25, 27 Nov, 7\*, 9\* Dec 2020

\*AVSY and PDSY both have 2 mock days at the end of the course which are full days 09:30 – 16:15



# Cambridge FI Virtual courses July - December 2020

Until the end of this year our courses will be staying Virtual. The entire First Intuition team can't wait to welcome our students back into our centres when it is safe to do so.

## FI Virtual Classroom

These courses are designed to replicate our weekday in-centre classes using our Virtual Classroom. As they offer the most comprehensive level of student and employer support the Virtual Classroom Tuition courses meet the requirements of our apprenticeship programmes but are also available for commercial booking. Each course is run by a designated subject tutor, who remains available to contact throughout the course. By joining a consistent group of students each day the course retains the local feel of our local classrooms. Students can engage in real time with their tutor and the rest of the class as the syllabus is covered over each scheduled session. Course folders are delivered to students at home and we also include access to our on-demand online content to facilitate effective studying when away from the Virtual Classroom sessions.



|  | FI Classroom Courses | FI Virtual Classroom |   |
|--|----------------------|----------------------|---|
| Experienced FI Tutor leading learning throughout the day                       | ✓                    | ✓                    | Regular interactions with students, questions and homework submitted to the tutor for personalised feedback.  |
| Physical and digital learning activities and materials                         | ✓                    | ✓                    | All the normal learning materials provided to students on day 1 will be delivered to your preferred address.  |
| Tutor feedback on submitted work throughout course                             | ✓                    | ✓                    | Preparing and submitting practice questions electronically does not differ between physical and Virtual Classroom learning. Students will have the same opportunity, support, deadlines and feedback as on classroom courses. |
| Continue to study with your local cohort – maintaining existing study networks | ✓                    | ✓                    | Engage with colleagues from across your local region. This supports peer learning via open chat pods, shared polls and regular Q&A.   |
| Pass guarantee   | ✓                    | ✓                    | Just like on our classroom courses, students will benefit from ongoing support to get back on track if they fail or the exams are disrupted.  |

## FI Online

This is our on-demand distance learning product. Course folders are delivered to students at home, along with a link to access our pre-recorded video lectures. You are allocated a central tutor contact to support you throughout your course and answer questions that you have.

## FI Online Live

This is our national programme of live streamed tutor-led sessions. They are aimed at students who cannot commit to whole days of study on weekdays, but would like the regular interaction that live sessions provide. The courses are structured as a series of evenings, lead by a live tutor. Course folders are delivered to students at home along with a link for the live sessions plus access to our on-demand online content. A central tutor contact is provided for support throughout the course. - [Click here for FI Online Live dates and prices](#)



## AAT Assessment Fees

Exam fees are not included as part of First Intuition course fees. All Computer Based exams must be booked online: <https://firstintuition.accessplanit.com/>

### AAT Fees (Prices are correct from August 2020 but are subject to change)

| AQ2016  | ASSESSMENT FEE (inc VAT) | SYNOPTIC ASSESSMENT FEE (inc VAT) |
|---------|--------------------------|-----------------------------------|
| LEVEL 2 | £75                      | £80                               |
| LEVEL 3 | £75                      | £85                               |
| LEVEL 4 | £75                      | £90                               |

## AAT Membership Fee

Please note our course prices do not include student's membership fees, this needs to be paid directly to the AAT. To register as an AAT student/member, please visit [www.aat.co.uk](http://www.aat.co.uk).

## Cancellation/Deferral Policy

All exam fees must be paid in full at the point of booking. All payments for exam bookings are non-refundable.

As part of the booking process, you will set up a free online account. You have up until four days before the exam to amend the date or time of your exam booking free of charge. To amend your booking, log into your My Account, go to My Orders, find the order you want to amend and click on View. A pencil icon should then appear next to the order line item. Click on this and a pop-up will then appear where you can select an alternative date/time.

If you want to cancel your booking completely, go to My Orders, find the booking you want to cancel and click on Cancel. As detailed above, all fees are non-refundable in the event of a cancellation. If you have more than one booking/participant on your order and you only want to cancel one booking, please contact us on 01223 360405 or at [cambridge@fi.co.uk](mailto:cambridge@fi.co.uk).

All exam sessions are closed two working days before. Exams booked on a closed session can not be amended or cancelled. If you can no longer attend an exam and the session has closed, please contact us on 01223 360405 or at [cambridge@fi.co.uk](mailto:cambridge@fi.co.uk).