



WHO IS ELIGIBLE FOR AN APPRENTICESHIP PROGRAMME?

- ✓ An apprentice needs to be in a relevant job role and able to complete the apprenticeship within the time available
- ✓ An apprentice needs to be a citizen of a country within the EEA or have the right to live and work in the UK and have been resident in the EEA for at least the previous 3 years
- ✓ An apprentice can't currently be receiving any other government funding
- ✓ An apprentice should have significant development requirements across the knowledge, skills and behaviours in the relevant apprenticeship standard



KEY DIFFERENCES AND SIMILARITIES

SIMILARITIES

PROFESSIONAL QUALIFICATION

All apprentices work towards the chosen Professional Qualification and become fully qualified upon successful completion of the programme.

We offer the following qualifications as part of our apprenticeship programmes:

AAT | CIMA | ACCA | ICAEW | ATT | CTA

These qualifications can be included in the following apprenticeship standards we offer:

Level 3 Assistant Accountant

Level 4 Professional Accounting/Taxation Technician

Level 7 Accounting/Taxation Professional

DIFFERENCES

SKILLS AND BEHAVIOURS

Apprentices don't only focus on the technical knowledge. They also work on developing skills and behaviours set by the relevant apprenticeship standard.

END POINT ASSESSMENT

To achieve the apprenticeship the apprentice will also need to complete an end point assessment to show they have learned and applied the full range of knowledge, skills and behaviours required by the apprenticeship standard.

20% OFF THE JOB TRAINING

On an apprenticeship, 20% of the apprentice's working time must be spent in training and development, such as professional qualification study, shadowing, mentoring and technical training.



APPRENTICESHIPS FUNDING

FUNDED COSTS

Most training costs will be funded via your apprenticeship levy. This includes Professional Qualification courses, Skills and Behaviours training, Skills Coach support, End Point Assessment preparation and course materials.

NOT FUNDED COSTS

Costs such as non-mandated exams fees and institute registration fees are not covered by the levy funding and must be paid by employers separately.