

Maidstone AAT 2019

Apprenticeship Courses

Levy payers only



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Page 1 = Course dates

Page 2 = Course dates

Page 3 = Prices

Course times for Weekday and Weekend Courses: 09:00—16:15. Course times for Evenings: 18:00—21:00

Level 3 Assistant Accountant

Includes AAT Level 2&3 Foundation Certificate and Advanced diploma in accounting

| Bookkeeping controls and Using accounting software should be studied for after Bookkeeping transactions. | Weekday Courses | | | | |
|--|-----------------|--------|--------|--------|-------|
| | Day 1 | Day 2 | Day 3 | Day 4 | Day 5 |
| Bookkeeping transactions (L2) | 4 Mar | 11 Mar | 18 Mar | 25 Mar | |
| Bookkeeping controls (L2) | 15 Apr | 23 Apr | 29 Apr | | |
| Elements of costing (L2) | 10 Jun | 17 Jun | | | |
| Using accounting software (L2) | 15 Jul | | | | |
| Indirect tax (L3) | 18 Sep | 25 Sep | | | |
| Management accounting: costing (L3) | January 2020 | | | | |
| Advanced bookkeeping (L3) | March 2020 | | | | |
| Final accounts preparation (L3) | June 2020 | | | | |
| Full synoptic course (L3) | August 2020 | | | | |

All study methods include **tutor contact details** (including mobile numbers) for complete out of class study support.

Online Study
Study guide, course notes, study text and question bank. Plus online recorded lectures, quizzes and forums.

Computer Based Assessments run at times convenient for you

Level 3 Assistant Accountant

Includes AAT Level 3 Advanced diploma in accounting

| | Weekday Courses | | | | |
|---------------------------------|-----------------|--------|-------|--------|--------|
| | Day 1 | Day 2 | Day 3 | Day 4 | Day 5 |
| Advanced bookkeeping (L3) | 20 Mar | 27 Mar | 3 Apr | 10 Apr | 17 Apr |
| Final accounts preparation (L3) | 10 Jun | 17 Jun | | | |
| Indirect Tax | 18 Sep | 25 Sep | | | |
| Management accounting: costing | January 2020 | | | | |
| Full synoptic course | August 2020 | | | | |

Additional days per level

Induction day - classroom
5 Skills days - classroom
2 skills days - online
2 EPA preparation days - classroom

Dates are tbc

Level 4 Professional Accounting/Taxation Technician

Includes AAT Level 3&4 Advanced and Professional diplomas in accounting

| | Weekday Courses | | | | | |
|--|-----------------|--------|-------|--------|--------|-------|
| | Day 1 | Day 2 | Day 3 | Day 4 | Day 5 | Day 6 |
| Advanced bookkeeping (L3) | 20 Mar | 27 Mar | 3 Apr | 10 Apr | 17 Apr | |
| Final accounts preparation (L3) | 10 Jun | 17 Jun | | | | |
| Indirect tax (L3) | 18 Sep | 25 Sep | | | | |
| Management accounting: costing (L3) | January 2020 | | | | | |
| Personal tax (optional) (L4) | March 2020 | | | | | |
| Business tax (optional) (L4) | April 2020 | | | | | |
| External auditing (optional) (L4) | June 2020 | | | | | |
| Credit Management (optional) (L4) | June 2020 | | | | | |
| Financial statements of Ltd companies (L4) | September 2020 | | | | | |
| Management accounting: decision & control (L4) | November 2020 | | | | | |
| Management accounting: budgeting (L4) | January 2021 | | | | | |
| Full synoptic course (L4) | February 2021 | | | | | |

Where exact dates are TBC the month and the year we intend on running the course will be shown.

Two optional papers must be done to complete Level 4. However more optional papers can be done to increase learning and exemptions. Please ask for details.

Course fees include all study materials and VAT at 20%. Registration fees and assessment fees are not included in course fees unless specifically stated.

Maidstone AAT 2019

Apprenticeship Courses

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Level 4 Professional Accounting/Taxation Technician

Includes AAT Level 4 Professional Diploma in Accounting

| | Weekday Courses | | | | | |
|---|-----------------|--------|--------|--------|-------|--------|
| | Day 1 | Day 2 | Day 3 | Day 4 | Day 5 | Day 6 |
| Business tax (optional) | 2 May | 9 May | 23 May | 30 May | | |
| External auditing (optional) | 11 Jun | 18 Jun | 25 Jun | | | |
| Credit Management (optional) | 12 Jun | 19 Jun | 26 Jun | | | |
| Financial statements of ltd companies | 5 Sep | 12 Sep | 19 Sep | 26 Sep | 3 Oct | 10 Oct |
| Management accounting: decision & control | 20 Nov | 27 Nov | 10 Dec | 11 Dec | | |
| Management accounting: budgeting | January 2020 | | | | | |
| Full synoptic course | February 2020 | | | | | |
| Personal tax (optional) | March 2020 | | | | | |

Two optional papers must be undertaken at Level 4. For advice on which optional papers to take please contact us.

All study methods include **tutor contact details** (including mobile numbers) for complete out of class study support.

Online Study
Study guide, course notes, study text and question bank. Plus online recorded lectures, quizzes and forums.

Where exact dates are TBC the month and the year we intend on running the course will be shown.

Additional days per level
 Induction day - classroom
 5 Skills days - classroom
 2 skills days - online
 2 EPA preparation days - classroom
 Dates are tbc

Computer Based Assessments run at times convenient for you

Maidstone AAT 2019 Prices



All of our course fees include study materials,
online resources and tutor support.

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AAT Level 2 Foundation certificate in accounting

| | Individual unit prices | Whole level price | Apprenticeship funded |
|---------------------------|------------------------|--|--|
| | | | Levy payer only |
| Bookkeeping transactions | £330 | £1150 or £575 (special offer for evenings) | Level 2 is not covered by Apprenticeship Funding. However this can be incorporated into a Level 3 Apprenticeship. Please contact us for further details. |
| Bookkeeping controls | £280 | | |
| Using accounting software | £245 | | |
| Elements of costing | £230 | | |
| Synoptic course | £280 | | |

AAT Level 3 Advanced diploma in accounting

| | Individual unit prices | Whole level price | Apprenticeship funded |
|--------------------------------|------------------------|-------------------|---|
| | | | Levy payer only |
| Management accounting: costing | £415 | £1500 | £8000 from your Levy pot |
| Advanced Bookkeeping | £415 | | |
| Final accounts preparation | £230 | | |
| Indirect tax | £230 | | Does not include registration, membership fees or exam fees. Does include first attempt at EPA. |
| Full synoptic course | £440 | | |

AAT Level 4 Professional diploma in accounting

| | Individual unit prices | Whole level price | Apprenticeship funded |
|---|------------------------|---|---|
| | | | Levy payer only |
| Financial statements of ltd companies | £485 | £1875 Price includes all mandatory papers and two optional | £8000 from your Levy pot |
| Management accounting: decision & control | £370 | | |
| Management accounting: budgeting | £320 | | |
| Synoptic course | £325 | | |
| Personal tax (optional) | £325 | | Does not include registration, membership fees or exam fees. Does include first attempt at EPA. |
| Business tax (optional) | £375 | | |
| External Auditing (optional) | £375 | | |
| Credit Management (optional) | £375 | | |

| Registration and membership | £ | AQ2016 Assessment Fees | | |
|--|----|---------------------------------|-----|---|
| AAT Registration (one off payment directly to the AAT) | 44 | AAT Level 2 CBTs | £69 | A £10 additional fee is charged for exams sat at weekends |
| AAT Membership (annual payment directly to the AAT) | 94 | AAT Level 2 synoptic assessment | £70 | |
| Registration and membership fees are paid directly to the AAT. Although students can study without an active membership exams cannot be sat. | | AAT Level 3 CBTs | £69 | |
| | | AAT Level 3 synoptic assessment | £75 | |
| | | AAT Level 4 CBTs | £69 | |
| | | AAT Level 4 synoptic assessment | £76 | |

Course fees include all study materials and VAT at 20%. Registration fees and assessment fees are not included unless specifically stated.