

Leeds Courses

Foundation Certificate in Bookkeeping

The AAT Foundation Certificate in Bookkeeping is a short qualification that gives you a thorough foundation in bookkeeping and basic accounting practices, including double-entry bookkeeping.

The Certificate in Bookkeeping is a fast-track route to Advanced Diploma in Accounting.

Course	Weekday	Evening	Whole Level Fee
Bookkeeping Transactions	24 Sep 1, 8, 15 Oct 18 <i>or</i> 3, 10, 17, 24 June 19	25, 27 Sep 2, 4, 9, 11, 16, 18 Oct 18 <i>or</i> 4, 6, 11, 13, 18, 20, 25, 27 June 19	£834 inc VAT
Bookkeeping Controls	15, 22 Nov 18 <i>or</i> 22, 29 July 19	20, 22, 27, 29 Nov 18 <i>or</i> 23, 25, 30 July 1 Aug 19	

Foundation Certificate in Accounting

This qualification will prepare you for any junior accounting roles. It is a great entry level into a career in finance as it provides a solid foundation in finance administration – covering areas such as double entry bookkeeping to basic costing principles and using accounting software.

Course	Weekday	Evening	Whole Level Fee
Bookkeeping Transactions	24 Sep 1, 8, 15 Oct 18 <i>or</i> 3, 10, 17, 24 June 19	25, 27 Sep 2, 4, 9, 11, 16, 18 Oct 18 <i>or</i> 4, 6, 11, 13, 18, 20, 25, 27 June 19	£1386 inc VAT
Bookkeeping Controls	15, 22 Nov 18 <i>or</i> 22, 29 July 19	20, 22, 27, 29 Nov 18 <i>or</i> 23, 25, 30 July 1 Aug 19	
Using Accounting Software	18 Feb 19 <i>or</i> 16 Sep 19	12, 19 Feb 19 <i>or</i> 17, 19 Sep 19	
Elements of Costing	11, 18 Mar 19	12, 14, 19, 21 Mar 19	
Synoptic	29 Apr 13, 20 May 19 <i>or</i> 4, 11, 18 Nov 19	30 Apr 2, 7, 9, 14, 16 May 19 <i>or</i> 5, 7, 12, 14, 19, 21 Nov 19	

Study options are flexible giving you the choice of starting with any module at various points in the year. However, please note that the synoptic exam must be sat as the last module in this level. Get in touch with our team for further study advice.

first intuition 



Sit your AAT CBE exam at our Leeds centre.

We hold regular weekday and evening sessions. Contact us for available dates

Level 2 £71 Synoptic £76

Level 3 £74 Synoptic £81

Level 4 £74 Synoptic £82

Course times

Weekday: 9:30am - 4:30pm

Evening: 6pm - 8:30pm

How to book

Online: www.fi.co.uk and click **BOOK ONLINE**

Phone: 0113 467 7770

Email: download a booking form and email it to leeds@fi.co.uk or sheffield@fi.co.uk

Advanced Diploma in Accounting

In this qualification you will master more complex accounting disciplines including financial processes, advanced bookkeeping, final accounts and ethical practices for accountants.

Course	Weekday	Evening	Whole Level Fee
Advanced Bookkeeping	26 Sep 3, 10, 24, 31 Oct 18 or 4, 11, 18, 25 Jun 2 Jul 19	25, 27 Sep 2, 4, 9, 11, 16, 18, 23, 25 Oct 18	£2352 inc VAT
Financial Accounts Preparation	28 Nov 5 Dec 18 or 30 Jul 6 Aug 19	27, 29 Nov 4, 6 Dec 18	
Indirect Tax	5, 12 Feb 19 or 7, 14 May 19	5, 7, 12, 14 Feb 19	
Management Accounting: Costing	5, 12, 19, 26 Mar 2 Apr 19	5, 7, 12, 14, 19, 21, 26, 28 Mar 2, 4 Apr 19	
Synoptic	29 th May, 5 th , 12 th , 19 th Jun 19 or 1, 8, 15, 22 Oct 19	28, 30 May 4, 6, 11, 13, 18, 20 Jun 19 or 1, 3, 8, 10, 15, 17, 22, 24 Oct 19	

Advanced Certificate in Bookkeeping fast track qualification available. Units to complete are AVBK, FAP & ITX. Please contact us for details.

Professional Diploma in Accounting

In this qualification you will cover more technical accounting tasks including drafting financial statements, managing budgets and evaluating financial performance. You must choose at least two of the optional units. If you plan to go on to study ICAEW we would recommend choosing both Taxation units & External Auditing.

Course	Weekday	Evening	Whole Level Fee
Management Accounting: Budgeting	27 Sep 4, 11, 18 Oct 18	25, 27 Sep 2, 4, 9, 11, 16, 18 Oct 18	£3048 inc VAT X 2 options
Management Accounting: Decision & Control	15, 22, 29 Nov 6 Dec 18	13, 15, 20, 22, 27, 29 Nov 4, 6 Dec 18	
Financial Statements	6, 13, 20, 27 Feb 6, 13 Mar 19	5, 7, 12, 14, 19, 21, 26, 28 Feb 5, 7, 12, 14 Mar 19	£3552 inc VAT X 3 options
Credit Management (optional unit)	Evening or FI Go	30 Apr 2, 7, 9, 14, 16 May 19	
Personal Tax (optional unit)	1, 8, 15, 22 May 19	Weekday or FI Go	
Business Tax (optional unit)	26 Jun 3, 10, 17 Jul 19	Weekday or FI Go	
Cash & Treasury Management (optional unit)	Evening or FI Go	25, 27 Jun 2, 9, 11, 16 Jul 19	
External Auditing (optional unit)	19, 20, 21 Aug 19	Weekday or FI Go	
Synoptic	23, 30 Oct 6 Nov 19	22, 24, 29, 31 Oct 5, 7 Nov 19	