

Oxford Brookes Degree Key Facts

Student checklist

1. Check My ACCA to ensure you are opted in to the OBU programme.
2. Ensure you are within the 10 year rule.
3. Ensure you have sat and passed ACCA papers F7, F8 and F9.
4. Ensure you have completed the ACCA Fundamentals level (or ACCA Part 2 under the old syllabus).
5. Complete the ACCA online ethics module by 8th April 2012.

Research and Analysis Project (RAP) Requirements

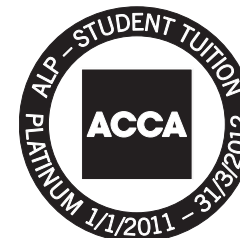
Subject	20 different topics available to choose from. The list of topics is available from our website. The RAP must be focussed on a single organisation and the main focus of the report must be an analysis/evaluation of the project topic area issues in the context of your chosen organisation.
Report Format	6,500 words in 3 parts: Part 1 - project objectives and overall research approach (1,000 words) Part 2 - Information gathering and accounting/business techniques (1,500 words) Part 3 - Results, analysis, conclusions and recommendations (4,000 words)
Mentor Meetings	You should have 3 meetings with your Project Mentor: 1 - at the outset to discuss project planning and research 2 - part way through to ensure you are on track 3 - presentation of completed project and project sign-off
Key Skills Statement	2,000 words of self reflection covering 4 questions below (350 to 650 words for each question): <ul style="list-style-type: none"> • What did you learn from the meetings with your Project Mentor, including the presentation that you gave to your Project Mentor? • How well do you think that you have answered your research question(s)? • How have you demonstrated your interpersonal and communication skills during the project work? • How has undertaking the RAP helped you in your accountancy studies and/or current employment role?
Submission Deadlines	31 May or 30 November Annually

If you have any questions regarding the degree scheme you should contact the ACCA office at Oxford Brookes University. Tel: 01865 485702 or Email: acca@brookes.ac.uk.

Marking Scheme

The Project is graded as A, B or C and is then combined with your average mark from papers F4 to F9

ACCA average mark	Project grade	Degree awarded	Project grade	Degree awarded
68%+	A,B,C	1st		
67%	A,B	1st	C	2.1
66%	A	1st	B,C	2.1
60-65%	A,B,C	2.1		
59%	A,B	2.1	C	2.2
58%	A	2.1	B,C	2.2
54-57%	A,B,C	2.2		
53%	A,B	2.2	C	3rd
50-52%	A,B,C	3rd		



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www.fi.co.uk

Fees

Project Submission Fee £135
First Intuition Mentoring £1000
(£500 for First Intuition students)



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